

**MAPLETON ELEMENTARY SCHOOL
PARENT AND STUDENT HANDBOOK
2016-2017**



Mapleton School District

10870 E. Mapleton Road

Telephone (541) 268-4471

FAX # (541) 268-9919

Web Page:

<http://www.mapleton.k12.or.us/elementary/>

Jodi O'Mara, Principal

Janice Patterson, Administrative Assistant

**Mapleton Elementary School Staff
2015-2016**

Kindergarten

Mandy Werner Room 2

First/Second Grade

Pam Lauer Room 1

Third/Fourth Grade

Sarah Timpe Room 7

Fifth/Sixth Grade

Clara Smith Room 8

Physical Education

Jeff Greene Gym

Office

Jodi O'Mara, Principal
Janice Patterson, Administrative Assistant

Title I and Sped Intervention Room

Jody Brand, Teacher Room 3 & 4

Kristina Hill-Riggs, Assistant

Andrea Milbrett, Assistant

Yvette Simington, Assistant

Library

Kristina Hill-Riggs Library

Custodians

Randy Duval

Joyce Tennison

Sherrie Marshall

Yancy Sautner

Cook

Kelly Rossi, Head Cook

Sherrie Marshall, Asst. Cook

Message from the Principal

Dear Mapleton Elementary School Families,

Welcome back to a new school year.

I encourage each and every one of you to become involved in your child's education. While I know many of you can't commit to volunteering within the classroom, there are other ways you can participate in your child's education. We have an Open House BBQ, Family Activity Nights and can always use help on field trips and in our Rolling Readers Program.

We will be sending out a quarterly District Newsletter to keep you informed of all upcoming events and activities. At Mapleton, we believe that communication between parents, students and staff is essential. Please feel free to contact us with your questions and suggestions. Our telephone number is 541-268-4471. You can also check out our website at: <http://www.mapleton.k12.or.us/elementary/>

Happy Trails,

Jodi O'Mara, Principal



Board of Directors

Carl West, Board Chair
Mizu Burrus, Board Vice Chair
Michelle Holman-Gross
John Simington
Marilyn Fox

District Office Staff

Jodi O'Mara, Superintendent
Maria McEldowney, Business Manager

Mapleton Elementary School Hours

*Children should arrive no earlier than 8:00 a.m.

*Children should go directly home after school at 3:35 p.m.

*School office hours are 7:30 a.m. to 4:30 p.m.



Grades K-6

School begins

8:10 a.m.

Dismissal

3:35 p.m.

Mapleton Elementary School Goals

1. Students will be provided with a positive learning and social environment with safe, adequate, and well maintained facilities and equipment. In the classroom, consistent educational policies will be established and enforced. All students will be taught with a variety of teaching strategies that will address various levels of thinking and learning skills.
2. Each student will have the opportunity to obtain the fundamental skills necessary to achieve success in reading, writing, math, social studies, science, practical, and fine arts.
3. Students will be taught to develop work habits and attitudes necessary for future success in a free American society.
4. The school will provide a wide range of general, required courses as well as specialty classes designed to keep students actively learning.
5. Students will have the opportunity for the development of occupational awareness by learning about occupational careers available in all areas of study.
6. Students will be given the opportunity for social and emotional development by providing activities designed to promote physical, mental, emotional, and social maturation.
7. Students will be assisted in learning skills that will teach them how to obtain knowledge, skills, and attitudes from a variety of sources so that they might continue as life-long learners. Students will also be taught problem solving and critical thinking skills.
8. Students will be given the opportunity to explore topics and subjects of personal interest in order to promote the skills of discovery, creativity, rational thinking, and independence of thought.
9. Students will be assisted in developing a positive self-concept and encouraged to develop sound personal values.
10. Students will be given the opportunity to recognize and appreciate the multicultural, multiracial heritage of our American Society and experience positive interpersonal relationships among groups.

Discrimination

~Mapleton School District does not discriminate on the basis of race, religion, color, national origin, disability, marital or parental status, or sex in providing education or access to benefits of education services, activities and programs in accordance with Title VI of the Civil Rights Act of 1964 as amended; Title IX of the Educational Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, as amended; and Title 11 of the Americans with Disabilities Act. Persons having questions about equal opportunity and nondiscrimination should contact the Superintendent at the Mapleton School District or call 541-268-4312.

~Persons having questions about or requests for special needs and accommodation should contact the Superintendent at the Mapleton School District Office, 10868 East Mapleton Road, phone 268-4312.

Asbestos

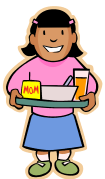
~The district has complied with the Asbestos Hazard Emergency Response Act (AHERA) by having their buildings inspected by accredited inspectors and the development of a management plan for the control of this substance.

Hazing/Harassment/Intimidation/Menacing/Bullying

~Hazing, harassment, intimidation, menacing or bullying by students, staff or third parties is strictly prohibited and shall not be tolerated in the district. Students whose behavior is found to be in violation of this policy will be subject to discipline, up to and including expulsion. Individuals may also be referred to law enforcement officials.

Complaints

~Students having complaints regarding harassment/intimidation, etc. are encouraged to discuss their complaints with Jodi O'Mara, Elementary Principal. Details on how to file a formal complaint are available in Mapleton School District Policy GBN-JBA, and GBN-JBA-AR and may be obtained through the district office.



Breakfast

~We serve breakfast beginning at 8:00 a.m. every morning. Breakfast is **free** for every child here at Mapleton. If you bring your child to school in the morning or they walk, please make sure they are here by 8:10 a.m. We all meet in the cafeteria at that time for morning announcements.



Emergency School Closure

- 1) When emergency conditions cause school to be closed for the entire day, announcements are broadcast on local radio stations. No other announcements are official. The major FM radio stations are:

KLCC 89.7	KRVM 91.9	KKNU 93.3	KCST 106.9
KMGE 94.5	KUJZ 95.3	KZEL 96.1	

The major AM radio stations are:

KUGN 590	KPNW 1120
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Closures are also broadcast on the following TV stations:

KEZI – 9	KVAL – 13	KMTR – 16	KEVU – 25
KLSR – 35			

Please visit our district website and sign up for FlashAlert and NewsBridge to receive closure information via email and text.

- 2) If school opens normally but must close during the day: it is our intention to contact all elementary school families to make sure students are sent home to a safe place and that someone is at home. Please let your child know what the plan is in case the school closes early. Please share the plan with all the people involved.

Student Education Records

~The information contained below shall serve as the district's annual notice to parents of minors and eligible students (if 19 or older) of their rights, the location and district official responsible for education records. Notice will also be provided to parents of minor students who have a primary or home language other than English. Education records are those records related to a student(s) maintained by the district. A student's education records are confidential and protected from unauthorized inspection or use. All access and release of education records with and without parent and eligible student notice and consent will comply with all state and federal laws.

~Permanent records shall include: Name of student; name of school; student birth date; name of parent/guardian/date of entry into school; name of school previously attended; subjects taken; marks received; attendance; date of withdrawal from school; social security number; (other information e.g. psychological test information, anecdotal records, records of conversations, discipline records, IEP's, etc.)

Telephone

~The office phone is for official school business only. Emergency calls made during class time must be cleared with the administration.

Video Surveillance

~To ensure the health, welfare and safety of all staff, students and visitors to the district property, video surveillance may occur on district property. Students found in violation of Board policy, administrative regulations, building rules or the law shall be subject to appropriate action. Others may be referred to law enforcement agencies. Video recordings may become a part of a student's educational record.



Fire Drills

- ~Fire drills are conducted monthly. When the fire alarm is sounded, students are to move in an orderly manner from their classroom following the route shown on the Building Evacuation Map posted in each room. Students will assemble at the indicated stations outside the building. At this time, the teachers will take attendance and send it to the principal or his/her designee who will be at the baseball field. There is to be no horseplay during the fire drill.
- ~Earthquake and Lock Down drills will also be held on a regular basis.

Child Custody

- ~Should a change in custody or family status happen, **it is the responsibility of the parent/guardian** to notify the school and provide us with copies of the legal documentation that reflects that change.
- ~Parents having concerns about a non-custodial parent contacting the school must give a copy of a current restraining order or court document to the school. Other persons not listed in the child's records will not be permitted access to the child without written permission or phone contact from the parent.

Discipline

- ~We have a school-wide behavior program here at Mapleton Elementary called PBIS (Positive Behavior Intervention Support). Our three school rules are:

Be safe

Be respectful

Be responsible

We actively teach, model and reinforce positive behavior here at Mapleton Elementary. Please see the attached *Elementary Behavior Expectations*.

Searches

- ~District officials may search the student and his/her personal property when there is reasonable suspicion to believe a student is concealing evidence of an illegal act, violation of the Student Code of Conduct or district policy. Illegal items (weapons, alcohol, unlawful drugs, etc.) or other possessions determined to be a threat to the safety or security of others may be seized by district officials.
- ~Items that may be used to disrupt or interfere with the educational process may be temporarily removed from a student's possession or forfeited in accordance with law.
- ~A general search of district facilities and properties including, but not limited to, lockers or desks may occur at any time. Items belonging to the district, which are unlawful, or are in violation of district policy may be seized. Students will be notified that searches of district property have occurred and will be notified of any items seized as appropriate.

Dress and Grooming at Mapleton Elementary School

~Below are the guidelines for students from the Mapleton Public Schools Student/Parent Guide regarding Dress and Grooming:

- *Your dress and grooming should not interfere with the learning process.
- *Your dress and grooming should not constitute a health or safety hazard.
- *You should not wear revealing clothing, or those with obscene, suggestive, or highly offensive words, pictures, or graphics.
- *You should not wear, carry or display gang-related clothing or paraphernalia.

~In an effort to apply the policy here at Mapleton Elementary, we have the following guidelines:

- *When a student's arms are at their sides, their shirt must meet their pants (no bare tummies or backs)
- *Pants should not inhibit free movement (no saggy pants)
- *No dangling chains
- *Shoes need to be appropriate for running in dry and wet weather (no 'skate' shoes, flip flops, open toes or high heels including platforms)
- *No clothing with tobacco or alcohol logos or references

If you have questions or need assistance in providing shoes or clothing for your child, please do not hesitate to call us here at Mapleton Elementary at 541-268-4471

Absences

~ If your student is absent for an extended period and you wish to get school work, please call or email the school office in the morning so your child's teacher has time to compile any necessary assignments. Absence from school may be excused under the following circumstances.

1. Illness
2. Illness of an immediate family member
3. Emergency situations
4. Field trips and school-approved activities
5. Medical or dental appointments (confirmation of appointments may be required)
6. Other reasons deemed appropriate by the school administrator when satisfactory arrangements are made in *advance* of the absence

Tardies

~Start your child's day off on the right foot by getting him/her to school on time. Coming to school late can interrupt such morning procedures as classroom directions and taking attendance. If he/she is late, they miss important directions and instructions. Tardiness will not be excused without a signed note from a parent or a telephone call to the school. Tardy students must check in at the office to obtain a classroom admittance slip.

Getting to School/Going Home

~Our staff places a strong emphasis on safety as we do not want to see any youngsters injured. Children who are walking or riding their bikes to and from school need to be very alert to traffic.

Walking to School

If your child walks to school, please teach them to:

- *Use the safest route.

*Use the crosswalks.

*Respect other people's yards, property, and flowers.

Bicycles



Students using bikes for transportation must:

*Walk their bikes when in the breezeways

*Use the bicycle racks provided at school.

*Lock their bikes to the rack.

*Always wear a helmet.

Visitors

Student Visitors

~Ordinarily we do not allow student visitors. Visiting children can be a distraction in the classroom. Student visitors will only be allowed when with a visiting adult and only during lunch time.

Adult Visitors

~We encourage adult visitors to our school. There are back-to-school nights and other "special" events for which you will receive invitations. You are welcome to visit your child's classroom or have lunch with your child. If you are planning to visit a classroom, kindly make arrangements with the teacher in advance. **When you arrive, please check in at the office.** Please sign in and you will receive a visitor's/volunteer tag. We know that having parents visit and volunteer is a key component to building a connection between home and school. We also know it is important for children to become independent so we ask that parents not stay all day everyday.



Library/Media Center

~Our library is full of interesting materials for children to enjoy. Each class will have a regularly scheduled library time. During this time, the children are introduced to a variety of literature. They become familiar with the library arrangement and learn simple library skills. We stress responsible behavior in the handling of various types of library material and encourage the children to check out books they can read. However, it is extremely beneficial if you read to your children. Please help your child use his or her library materials carefully and see that he/she returns them in good condition. Replacement of lost or damaged material (books, periodicals) is the parents' responsibility.

Communication with Parents

~The Mapleton Elementary School staff wants to communicate with you on a regular basis. District **newsletters** will be mailed home at the beginning of every quarter. Please emphasize to your child the need to bring home all handouts. In order to transport these messages as well as school books and the student's work, please provide a backpack or a book bag for your child.

~You can also visit our website at: <http://www.mapleton.k12.or.us/elementary/>. A copy of the District newsletter will be posted on the website each month.

Curriculum

~You will have opportunities during the year to learn about your child's curriculum. These opportunities include the Open House BBQ and Parent/Teacher Conferences. If you want more specific information, please make an appointment with your child's teacher or the principal.

Commercial Movies and Videos

~Educational movies are used as an integrated part of the classroom curriculum. It is the policy of Mapleton Elementary School to only show "G" rated commercial movies/videos. If movies are shown with a "PG" rating, permission slips will be sent home.



Bus Expectations

~The safety of the students is of utmost importance. The following rules are designed to assure the safest system possible. Students are expected to follow the rules listed below. Continued violation of these rules will cause the privilege of riding the bus to be suspended.

- I. Rule Governing Pupils Riding the Buses OAS 581-53-010
 1. Pupils being transported are under the authority of the bus driver.
 2. Fighting, wrestling, or boisterous activity is prohibited.
 3. Pupils shall use the emergency door only in case of an emergency.
 4. Pupils shall be on time for the bus morning/evenings.
 5. Pupils shall not bring animals, weapons, or potentially hazardous materials on the bus.
 6. Pupils shall remain seated while the bus is in motion.
 7. The bus driver may assign pupils seats.
 8. When necessary to cross the road, pupils shall cross in front of the bus or as instructed by the bus driver.
 9. Pupils shall not extend body parts through bus windows.
 10. Pupils shall have written permission to leave the bus other than at home or school.
 11. Pupils shall converse in normal tones; loud or vulgar language is prohibited.
 12. Pupils shall not open/close windows without permission driver.
 13. Pupils shall keep the bus clean and refrain from damaging it.
 14. Pupils shall be courteous to the driver, fellow pupils and passersby.
 15. Pupils who refuse to promptly obey the directions or obey regulations may as a result forfeit their privilege to ride on the bus.
 16. Rules governing pupils riding school buses will be posted in a conspicuous place in all school buses.
- II. Mapleton School District Bus Rules
 1. Large items which cannot be safely transported in a pupil's lap, an empty seat, or directly under a seat are prohibited.
 2. Pupils shall not interfere with any of the school bus operating controls except in an emergency or as instructed by the driver.

3. Pupils shall not lower bus windows below the black line except in an emergency or as instructed by the driver.
4. Pupils shall be at their regular bus stops at least three minutes prior to the published time schedule.
5. Pupils shall not damage or attempt to damage public or private property at any time.
6. Pupils are not to throw anything within the bus or from the bus.
7. Older pupils are expected to look after the safety and comfort of the smaller children.

Consequences for Misconduct on the Bus

STEP #1:

Written warning is sent home with the student, explaining problem. Warning must be signed by the parent/guardian and returned to the bus driver. A copy will be kept on file with the office and the transportation department.

STEP #2:

Citation #1 sent home with the student and must be signed by the parent/guardian and presented to the bus driver before riding privileges can be resumed.

STEP #3:

Citation #2 sent home with the student, must be signed by the parent/guardian and presented to the bus driver before bus riding privileges will be resumed.

STEP #4:

Written warning is sent home with the student, explaining the problem and that Citation #3 will be issued and may result in a five-day suspension of riding privileges if the problem reoccurs or the behavior does not improve. Warning must be signed by the parent/guardian and returned to the bus driver. A copy will be kept on file with the office and the transportation department.

STEP #5:

Five day suspension; Citation #4 sent home with the student and must be signed by the parent/guardian and presented to the bus driver before bus riding privileges will be restored. Three misconduct notices within nine months may lead to a suspension of transportation privileges. Incidents of physical assault, verbal abuse, interference with bus operating controls and vandalism may result in immediate suspension of transportation privileges, regardless of prior record of misconduct.

Leaving After School

~Any student who is to go home in any manner other than his/her usual way must bring a note or a parent/guardian must call the school. **Please call the school by 3:15pm.**

~If your child does not bring a note or we do not receive a telephone call, he/she will be sent home in the usual manner.

~When you arrive to pick up your child, please meet your child at the top of the stairs. For your child's safety, we ask that he/she walk with their teacher to meet you.

~**Classrooms will not be disturbed after 3:15.** Important instructions are being given at this time.

Withdrawing From School

~If you plan to transfer your child to another school, please notify the office so that we can help make the transfer as smooth as possible. The new school will ask you to sign a form requesting our office to forward your child's records.

Progress Reports

~Your student's progress is reported to you through conferences that are scheduled twice during the school year (see the attached calendar). Additional conferences may be requested, either by the parent/guardian or the teacher. Report cards are sent home twice a year.

General Rules

- Be safe.
- Be respectful.
- Be responsible.

Be Safe! Be Respectful! Be Responsible!

Illness or Injury

~For the well being of all students, please do not send your child to school if he/she is ill.

~Many of our staff members are trained in first aid. If your child becomes ill or injured at school, he/she will be seen by a qualified person. If more extensive care is needed, you will be contacted. If you cannot be reached, the principal will take whatever action she deems reasonable.

~Your child must be fever free for 24 hours before returning to school after an illness.

Medication for Students

~If a student is required to take medication (prescription or over-the-counter) during the school day, a parent/guardian must bring it to the office.

~Prescription medication must be in the original prescription container with the doctor's orders.

Over-the-counter medication must be in the original bottle and must be age appropriate for your child unless accompanied by a doctor's note.



LUNCH ALL Mapleton School District Students receive a **free lunch** as part of the Community Eligibility Provision of the Oregon Department of Education's Child Nutrition Services. We want to encourage all students to eat lunch at school and take advantage of this great opportunity for our kiddos.

~Visitors are always welcome for lunch. Stop by the office upon arrival to check-in and pay. Adult lunch is \$2.75 regardless of your child's lunch status. Please check in at the office and pay for your lunch in the cafeteria.

Working Together

~We believe that children learn best when they see a connection between schoolwork and every day life. Consider involving your child in some of the following activities:

*Read – shopping lists, directions, labels, school lunch menus, library books, telephone numbers, menus, letters

*Write – shopping list, family calendars (activities), notes, phone numbers, menus, letters

*Math – figure out the amount needed for hot lunch, the amount of change after a purchase, doubling or cutting a recipe in half, read a map and calculate mileage

*Thinking Skills – planning family trips, meal planning, what to take on an overnight trip, brainstorm what you would do if _____

*Other-display your child's work, list their daily or weekly responsibilities

~As you try some of these suggestions and come up with some of your own ideas, please let us know and we will share them with other parents.



Homework Suggestions

- Schedule a regular time for homework
- Find a quiet place free from distractions
- Help your child gather materials he/she will need (pencils, paper, ruler, glue, markers)
- Encourage your child to work on his/her own, but let him/her know you are available to help
- Be available to check work if needed and to check whether the assignment has been completed
- If possible, help your child relate the particular assignment or skill to every day life
- Call us if you have questions about homework

Remember, nothing can help like a hug, a smile, a word of approval. Be encouraging and supportive. Your attitude is contagious.

Volunteers

~You are welcome at Mapleton Elementary School! There are many opportunities for you to assist in the classroom. The staff not only appreciates your help, but also enjoys working with parents and community members. Volunteers have found this to be a rewarding and worthwhile experience. If you are interested, contact the office or your child's teacher. ***All volunteers are required to complete and pass a background check and sign a statement of confidentiality (these forms are available at the office).*** If you have already passed a district background check, it is valid for 2 years.

Room Parents

~Room parents are available for teachers to call on to help with parties, field trips, etc. Each class usually has two or three room parents. Any parent or family friend is welcome to volunteer in September to be a room parent for the year. ***All volunteers are required to complete and pass a background check (these forms are at the office).***



Parties

~Usually there are two major holiday parties (*Halloween Parties at the end of October and Valentine on February 14th*). Other celebrations will be conducted at the discretion of the teachers. In keeping with the district's policy, **all food for classroom celebrations must be commercially prepared. Food prepared at home is not allowed at Mapleton Elementary School.**

Field Trips

~Throughout the year, opportunities arise for classrooms to take field trips. All field trips are educational in nature and considered part of the school curriculum. In the event a field trip requires students to be out of town or gone longer than normal school hours, a signed parent permission slip will be required before the child will be allowed to attend.

~Parents wishing to chaperone field trips, must complete and pass a background check (forms are available at the office) prior to chaperoning any field trips.

~Students MUST ride the bus to and from all school sponsored field trips.

Lost Items

~For easy identification, please mark your child's personal belongings with first and last names. Lost and found clothing articles are kept in the office. Items remaining unclaimed are periodically donated to local charities.

Be Safe! Be Respectful! Be Responsible!

Elementary Behavior Expectations

Belief Statement: Mapleton Elementary School has adopted a Positive Behavior Intervention Support program (PBIS), as well as a discipline program, which has been the result of parents, staff and students working together to ensure a safe, positive learning environment for every student. We believe all students can conduct themselves in a manner that encourages teachers to teach, students to learn, and protects the best interests of every individual in the school community. To support our beliefs, the following school behavior and discipline plan has been established to govern behavior at school.

Please take the time to read and discuss this material with your child. Please feel free to call if you have any questions.

SCHOOL RULES

~Be Safe

~Be Respectful

~Be Responsible

These three rules apply to all areas of our schools, including classrooms, playgrounds, cafeterias, libraries, hallways, restrooms, etc.

At the start of school and periodically throughout the year, Mapleton Elementary School will devote time to modeling and explaining school rules and expected conduct in all areas of our schools. Each classroom will spend time discussing expectations and behavior guidelines weekly. At each school site, incentives and rewards will be built around these three rules, promoting positive student behavior.

Sometimes students may behave in a way that disrupts the school environment for themselves or others. They may make behavior choices that are not safe, not respectful and not responsible. It may be necessary for school personnel to take disciplinary action. Those poor choices on the part of the student might be a relatively minor event. A typical consequence might be a warning not to repeat the behavior, or a loss of recess time.

Other poor behavior choices might be significantly more serious and require a much more severe consequence. These serious violations of the rules are called MAJORS.

Please see the "Standards of Conduct" on the next page for a list of violations that are considered MAJOR. Following the list of MAJORS is a list of possible consequences.

STANDARDS OF CONDUCT

Students shall be liable to discipline, suspension or expulsion for MAJOR misconduct, including but not limited to:

~theft or extortion

~forgery

~disruption of teaching and learning

- ~damage or destruction of school property
 - ~damage or destruction of private property on school premises or during a school activity
 - ~assault or threats of harm
 - ~harassment / intimidation / menacing
 - ~unauthorized use of weapons, dangerous instruments or objects*
 - ~unlawful use of drugs, narcotics, or alcoholic beverages
 - ~failure to comply with rules of the lawful directions of school staff (*reference OAR 581-021-0055*)
- *Suspension, pending expulsion per federal law**

POSSIBLE SOLUTIONS / CONSEQUENCES at the discretion of the Principal

- ~student conference with principal
- ~call home
- ~re-teaching of correct behaviors
- ~student written response ("Thinking Form")
- ~parent, student, teacher, principal conference
- ~loss of recess
- ~loss of activity
- ~work assignment
- ~behavior plan
- ~in-school suspension
- ~out-of-school suspension
- ~expulsion

An important part of the principal's job is to see that school is a safe place for all children. We also know that kids are kids and make mistakes. We want to work with you to help your children do well in school and learn to make positive choices. Please feel free at any time to talk to the principal if you are concerned about your child's behavior. We are committed to working with you to help your child have success in school.

Be Safe! Be Respectful! Be Responsible!

Elementary Dress and Grooming Guidelines

Below are the guidelines for students from the Mapleton Public Schools Student/Parent Guide regarding Dress and Grooming:

- *Your dress and grooming should not interfere with the learning process.
- *Your dress and grooming should not constitute a health or safety hazard.
- *You should not wear revealing clothing, or those with obscene, suggestive, or highly offensive words, pictures, or graphics.
- *You should not wear, carry or display gang-related clothing or paraphernalia.
- *No clothing with tobacco or alcohol logos or references

In an effort to apply the policy here at Mapleton Elementary, we have the following guidelines:

- *When a student's arms are at their sides, their shirt must meet their pants (no bare tummies or backs)
- *Pants should not inhibit free movement (no saggy pants)
- *No dangling chains
- *Shoes need to be appropriate for running in dry and wet weather (no 'skate' shoes, flip flops, open toes or high heels including platforms)

If you have questions or need assistance in providing shoes or clothing for your child, please do not hesitate to call us here at Mapleton Elementary at 541-268-4471

**Mapleton Elementary School
Behavior Expectations
2015-2016**

Together, we have read and discussed the Parent/Student Handbook, the Behavior Expectations and the Dress and Grooming Guidelines. We understand

the guidelines and procedures that are described. In addition to these school-wide guidelines, each classroom has a set of procedures and expectations that are also to be followed.

Parent signature

Date

Student Signature

Date

MAPLETON ELEMENTARY SCHOOL
MAPLETON, OREGON

****IMPORTANT NOTICE****

Dear Parents and Guardians,

There are times throughout the school year when students are photographed or filmed. In the past, student's pictures have appeared in local newspapers and news programs as well as our school newspaper.

If you **DO NOT** want your child photographed or filmed throughout the school year, please return the bottom portion of this form to the elementary office.

If you have any questions, please call the elementary office at 268-4471.

Respectfully,

Jodi O'Mara,
Elementary Principal

(return to elementary office)

Child's Name _____

_____ I **DO NOT** want my child filmed or photographed during school hours.

Parent/Guardian Signature

Date

****IF IT IS OKAY TO PHOTOGRAPH OR FILM YOUR CHILD, YOU DO NOT NEED TO RETURN THIS FORM****